



## PARENT & CAMPER GUIDE

### AGBU CAMP NUBAR

55 East 59<sup>th</sup> Street, New York, New York 10022

(212) 319-6383 Fax: (212) 486-6196

[www.campnubar.org](http://www.campnubar.org)

[info@campnubar.org](mailto:info@campnubar.org)



Welcome to AGBU Camp Nubar! We're thrilled to know that you will be joining us this summer for another exciting summer in the heart of the Catskill Mountains. Whether your child is a first-time camper, or one of our many returning campers, they will be captivated by Camp Nubar. We take pride in providing a safe and healthy environment where Armenian children spend a summer of fun and fellowship while developing a true awareness of their Armenian heritage and the way in which it enriches their American life. Campers, you'll join other Armenian kids from all over the world in exciting and stimulating activities at Camp Nubar. This guide will explain the included necessary forms to enroll your child at Camp Nubar and will acquaint you with some of our more important policies. Please take the time to read it carefully. Please note that your payment balance, \$100 medical deposit and all completed forms are due by **June 15<sup>th</sup>**. In the event that they are received **after June 15<sup>th</sup>** a **\$100 administrative fee** will be charged to your account. However, we are also offering a **discount of \$100 per camper or \$50 per trial session camper** for any completed file **postmarked by May 1<sup>st</sup>**.

### HEALTH FORMS

In order to attend, all campers must have had a physical examination by a licensed physician within 12 months of their arrival at camp that includes a health history and a record of immunizations. It is important that you and your physician provide complete information regarding any physical, mental, emotional or psychological condition or recent illness that may require our attention while your camper is at camp. This information is absolutely mandatory for us to be able to offer the highest level of health and medical attention to your child. These forms and the information contained in them are kept in strict confidence by the camp administration.

The Camper Health Form has two parts that must be completed by you and your child's physician. Please be sure that you sign the Authorization for Health Care on the front page of the Camper Health History Form 1 and the Meningococcal Vaccination Response Form on the fifth page. Take the entire form to your child's physician and make sure the physician signs the last three pages including the Camper Health-Care Recommendations Form 2 and the Medication Rider. Under New York State Law, we cannot permit your child to come to Camp without a properly completed Health Form. **Please return the completed form by June 15<sup>th</sup>**.

New York State regulations require all medications (prescription and over-the-counter) to be turned over to our Camp Nurse at Check-In and kept in the infirmary and administered only by the Camp Nurse. No medication of any kind is to be left with campers or their counselors. Prescription medications must be in closed containers labeled with camper's name, medication identification, dosage and prescribing physician's name and contact information. If your child has been prescribed medication we recommend that you fill the prescription to ensure that they will have an adequate supply for their stay with us. Over-the-counter medications must be in original manufacturer's container with the label intact.

### MEDICAL DEPOSIT

We require that you include a separate check in the amount of \$100 for each camper's Medical Fee Deposit. Camp Nubar provides secondary health insurance coverage only, with a \$250 deductible for each camper. The camper's own health insurance is primary. You are responsible for the payment of any doctor or hospital fees and/or the costs of any medicine incurred by your child. These costs will be deducted from your medical deposit. At the end of your child's stay at Camp, the remainder of your medical deposit will be returned to you.

Your own insurance carriers will cover any costs of hospitalization and/or medications prescribed to your child. Please include the name, address and policy number of your insurance carrier and a photocopy of the insurance card and a photocopy of your insurance prescription plan card.

### **HEALTH AND SAFETY**

Every precaution is taken to assure the health and safety of our campers. Our New York State Licensed Camp Nurse will assess each child upon their arrival at camp. The Camp Nurse and American Red Cross Certified First Aid responders are available 24 hours a day to respond to your child's health care needs. The nearest hospital is O'Connor Hospital in Delhi, NY about 12 miles away. In the unlikely event that your child is ill or injured, our policy is that you will be notified immediately, or as soon as possible, if there is an illness or injury that requires transportation to the hospital or immediate medical care. You will be notified within 24 hours of any illness that requires an overnight stay in the infirmary or any serious injury. Only the Camp Nurse or Director may speak to you about your child's health and wellness and your child's counselors will direct your inquiries to them.

A certified Water Safety Instructor supervises our waterfront program and certified Lifeguards are on duty at the lake during all waterfront activities. Our nutritious and appetizing meals are prepared by a professional food service company that employs licensed food service professionals to oversee food preparation and service. Our water supply is tested by an independent testing facility and monitored daily.

### **CAMPER PROFILE FORM**

The enclosed Camper Profile should be completed by you and your child. This profile will help us make your child's stay at Camp Nubar as comfortable, enjoyable and safe as possible. It is essential that you provide us with phone numbers to contact you as requested. All information supplied in this form is held by Camp Nubar in strict confidence.

### **TALLY SHEET**

The enclosed Tally Sheet will help you determine your total balance. The balance of your child's tuition, including transportation fees and horseback riding fees, if applicable, must be received prior to June 15th. Your child cannot be guaranteed a place in their desired session(s) if payment is not received by this date.

### **CANTEEN**

Camp Nubar operates a small camp store known as the "Canteen" where campers may buy beverages and snacks in limited quantities. In addition, the Canteen sells Camp Nubar clothing, stamps, batteries, toiletries, stationery items and camp and cabin photographs. Campers may also go on an out-of-camp-trip during their stay. For these reasons, we suggest that each camper be given \$60 per two-week session as "pocket/Canteen" money (more or less may be given at your discretion). This money should be sent as a separate check. The Camp office will keep track of the money your children spend, and any unused portion will, at your election, either be returned to you following the end of the Camp season, or will be donated to Camp Nubar's Building Improvement Fund. Please check the appropriate box at the bottom of the enclosed Tally Sheet.

### **HORSEBACK RIDING**

Campers are enrolled in horseback riding on a first come, first served basis. If the classes fill up, we reserve the right to turn away additional riders. If your child will be taking horseback riding, we will provide a riding helmet but please pack long pants and sturdy hard-soled boots with a heel.

### **WHAT TO BRING/LAUNDRY**

The packing list listed on the Camp Nubar brochure ([www.campnubar.org](http://www.campnubar.org)) is a good guide for the basic necessities that should be packed. Your child's laundry will be done on the Camp premises on a weekly basis. Please pack accordingly. REMEMBER TO PUT NAME TAGS AND/OR LABELS ON ALL ITEMS.

## WHAT NOT TO BRING

All weapons including firearms, B-B Guns, sheathed knives and large pocket knives are prohibited and will be confiscated by the Head Counselor and will be given to the Director for safe-keeping. This rule also applies to anything else deemed dangerous by the Head Counselors or Director. All fireworks, sparklers and firecrackers are not permitted and will be confiscated and destroyed.

Laptop computers, Cell Phones, gameboys and other electronic gaming devices are not permitted in Camp. The camp does not have wireless access available to the campers. Other music devices such as iPods and mp3 players are not encouraged, but they are permitted at certain times. Please discuss with your children the importance of adhering to these policies to ensure their safety and camp harmony. Should staff members confiscate such items, they will be held in the Camp office and returned to the camper when they depart for home.

**Campers may not keep any food in their cabin. Doing so encourages pests and is dangerous to campers who have potentially life-threatening food allergies. Counselors will be required to confiscate any food found in the cabins and it will not be returned at the end of the session.**

## ARRIVING TO AND DEPARTING FROM CAMP NUBAR

### ➤ By Bus

Camp Nubar provides bus transportation to and from Camp Nubar for an additional fee of \$60 each way. The bus leaves from St. Thomas Armenian Church (East Clinton Ave at US 9W Tenafly, NJ 07670) at approximately 12 pm on the first day of each session (session dates are available on the Camp's website). Please clearly label all your child's luggage and belongings. There is no bus transportation returning to St. Thomas for the end of the 1 week trial session/ three week session. Campers must be picked up either Saturday or Sunday (Open House).

If you plan to use our transportation services, in either direction, you must register with the AGBU main office (or Camp Office if the season is already underway) and pay the appropriate fee in advance. Please make sure that the Camp has a cell phone contact number on file in case we need to communicate with you on the changeover day. A Camp Committee member will be present in Tenafly to answer any questions you may have.

**Campers who take the bus to/from Camp will be limited in the amount of luggage they can bring. They are allowed one trunk, one duffel bag or small suitcase, and one small personal bag of belongings.**

### ➤ By Car

Parents who are driving their children to Camp are urged to arrive between the hours of 1 pm and 3 pm and pick them up between the hours of 10 am and 12 pm on the respective changeover day. This will help us in preparing the cabins for our new campers and to give them the necessary attention. Your cooperation with this schedule is very important and appreciated. Feel free to contact the camp office for suggestions on local restaurants and attractions as lunch will not be served for visitors or parents on changeover days.

Please park your car in the softball field and report to the check-in station in front of the Director's cabin and follow their instructions to make dropping off or picking up your child easy. Your child's belongings will be taken to his or her cabin by the Camp's vehicle. Please clearly label all your child's luggage and belongings.

**A camper is not allowed to leave camp at anytime with anyone other than his or her parent or legal guardian unless prior written authorization from the parent or legal guardian is on file and the accompanying adult properly identifies himself or herself to the satisfaction of the camp director. – No exceptions to this rule!**

### ➤ By Airline

If your child is traveling to or from Camp via airlines and needs transportation to Camp, all travel arrangements must be coordinated with the Camp office. We can only assist in travel arrangements if the travel arrangements are coordinated with the Camp office prior to booking your tickets. Additional charges will apply for pickups to and from the airport. If you do not coordinate these air travel arrangements with the Camp office, we cannot make any assurances that we will be able to pick up your child from or drop off your child at the airport.

